



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

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## STUDY SESSION MINUTES

May 19, 2020, approximately 5:00 pm

ATTENTION: Protecting the public, our partners, and our staff is of the utmost importance. Due to recent health concerns with the novel coronavirus, the Park Board has decided to host the meeting online. In accordance with the Governor's Stay at Home Order issued on March 23, 2020, the public is strongly encouraged to participate via teleconference. You can listen to the study session and regular meeting by phone at the following number +1 253-215-8782 Meeting ID: 881 7792 1965 Password: 526201. Via Zoom: Meeting ID: 881 7792 1965 Password: PenMet0519

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**Call to Order:** The meeting was called to order by Commissioner Hill at 5:01 pm

### Commissioners Present:

Maryellen (Missy) Hill  
Kurt Grimmer  
Amanda Babich  
Laurel Kingsbury  
Steve Nixon

### Staff:

Doug Nelson  
Elaine Sorensen  
Eric Guenther  
Stacie Snuffin  
Ed Lewis  
Glenn Ackramoff  
Chuck Cuzzetto

### ITEM 1 Approval of Agenda

Commissioner Babich made a motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 5-0 vote.

### ITEM 2 Board Discussion

#### 2.a Community Recreation Center (CRC) Project Update

##### 1. Timeline Review

Interim Senior Operations Manager, Glenn Akramoff gave a PowerPoint Presentation on the CRC Project Updates. He discussed the Vision Statement, Architect Design Decision, GC/CM RFP, budget tolerances, and developing the team for getting the CRC project done. Akramoff spoke about decision-making plans and expected milestones. Commissioner Kingsbury asked Akramoff to give examples of items that would require a team to make a decision or an item that would not require a team to make a decision for the new CRC Project. Commissioner Nixon and Akramoff discussed how the different committees will fit into the CRC Project process. Commissioner Babich



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expressed her appreciation of the PowerPoint Presentation. Commissioner Kingsbury inquired about the community outreach piece of the project. Akramoff gave an explanation of how that process will work with the architect and engineering firm.

## 2. Committee Reports

Commissioner Grimmer reported for the Marketing Committee. He reported that there was only one applicant for the RFP for the fundraising consultant and that the committee decided to reissue the RFP to get some additional candidates. President Hill reported that she had reached out directly to 5 additional fundraising consultant firms.

Commissioner Nixon reported for the Finance Committee. He reported that the committee reviewed the Comprehensive Financial Policy. He reported that it will be ready for review by the Board soon. He discussed that PenMet is taking steps to increase their bond rating. Executive Director Nelson reported it should be ready for approval at the June 16, 2020 Board Meeting.

Commissioner Babich reported that Akramoff gave the Operations Committee updates in his presentation.

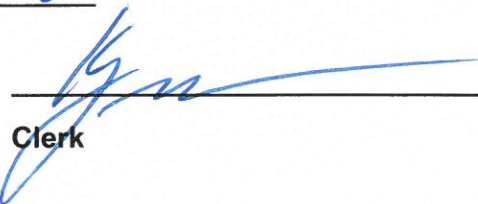
**ITEM 3 Adjournment** Commissioner Hill adjourned the meeting at 5:47 pm

APPROVED BY THE BOARD ON: \_\_\_\_\_

7/7/20

  
\_\_\_\_\_

President

  
\_\_\_\_\_

Clerk